



77th ANNUAL GENERAL MEETING
Notes

LOCATION: Monash Law Chambers, and via Video Conference
DATE AND TIME: 1:00 – 2:00 pm (AEST), Saturday 09 July 2022

| Item | Notes |
|--|--|
| 1. Welcome | Meeting opened at 1:08pm AEST |
| 1.1 Attendance and apologies | Deputy Chair Kate Galloway notified they would Chair the meeting due to Natalie Skead illness (NS in attendance) Confirmed meeting was quorate and would proceed. |
| 1.2 Confirmation of minutes of previous meeting <i>[Agenda Attachment A]</i> | Moved: Jennifer Corrin Seconded: David Barker |
| PART 1 - ITEMS FOR COMMUNICATION | |
| 2. Chair's Report Natalie Skead | Significant achievements for ALAA over last 12 months, main being the conference, (Committee and President), second is close partnership with CALD and ALAA in relation to awarding of ALEA and LRA Awards at the Conference Dinner. Acknowledgement of NZ and other region members for allowing us to present Australian awards in this forum. ECA Academic co-opted in 2021, which led to a change in constitution to support ECA's and this initiative has been successful and has provided a new level of engagement. Institutional membership grew by 77% in 2021/2022, across Australasia, and individual memberships are over 700 across the globe. Retained lower fee for the year which may have helped. Shortly after last years AGM the Executive adopted the councils stance on structural bias. |

| | <p>Following last years University safety survey, the executive drafted a statement of sexual harassment in Law (which is attached here for endorsement).</p> <p>Thankyou – Leylani Executive Officer, Jennifer McKay outgoing Treasurer during some significant and unexpected challenges, and to the full executive.</p> | | |
|---|--|-------------|----------------|
| <p>3. 2021/2022 President’s Report Bryan Horrigan <i>[Agenda Attachment B]</i></p> | <p>Noted all reports as they were tabled with the Agenda, and presented on slides (attached) – no comments</p> | | |
| <p>4. Treasurer’s Report Jennifer McKay <i>[Agenda Attachment C, C1 & C2]</i></p> | | | |
| <p>5. New Zealand Chair Report John Hopkins <i>[Agenda Attachment D]</i></p> | | | |
| <p>6. Editors’ Reports</p> <p>6.1 Legal Education Review (LER) Kate Galloway <i>[Agenda Attachment E]</i></p> <p>6.2 Journal of ALAA (JALAA) Jonathan Barrett <i>[Agenda Attachment F]</i></p> | | | |
| <p>7. Endorsement of CALD Statement on Australian Law’s Systemic Discrimination and Structural Bias Against First Nations Peoples</p> | <p>Endorsed without objection</p> | | |
| PART 2 - ITEMS FOR DISCUSSION/DECISION | | | |
| Agenda Item | Notes | Action Item | Responsibility |
| <p>8. Proposal to amend the ALAA Constitution</p> | <p>1x Abstain</p> <p>Motion carried by majority vote</p> <p>Robin Woellner requested clarification on Quorum when we have over 700 members. Clarified this is a standard quorum – rationale is that</p> | | |

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| | <p>you want to achieve a balance of good governance and actually being able to carry out the governance functions of an organization.</p> <p>To achieve a quorum that represents the membership as a whole would be unfeasible. This proposal ensures the Executive is held to account because they cannot rule on their own.</p> | | |
| 9. Auditors | <p>Queried why Mazars tendered their resignation, Leylani confirmed this was due to Mazars not undertaking audits any longer</p> <p>Loganathan asked how many years Mazars were auditors. A minimum 5 years is likely.</p> | Seek clarification how long Mazars were auditing ALAA | Leylani Taylor |
| 10. ALAA Statement on sexual assault and harassment in law [Agenda Attachment G] | No objection | | |
| 11. Institutional ALAA membership fee for 2022/2023 financial year | Discussion surrounding the reduced institutional membership fee of \$1,000. It was agreed that the follow-on effects of Covid-19 are still rife within the sector and that the reduced fee should remain for the 2022/2023 period, but to increase in the following year. | | |
| 12. 2023 Conference 10.1. 2022 Conference Committee 10.1.1 President 10.1.2 Conference Secretary 10.1.3 Conference Treasurer | <p>2023 Conference at Canterbury University in New Zealand</p> <p>New president is Canterbury Dean Karen Scott (Acting)</p> | | |
| 13. Other business | No other business | | |
| 14. Next Meeting | | | |
| 15. Meeting Close | 1:30pm | | |

Australasian Law Academics Association

2022 Annual General Meeting



ALAA

Acknowledgement of Country

The Association acknowledges the Traditional Owners of the lands on which we reside, meet and work, and all Traditional Owners of country throughout Australasia.

We recognise Aboriginal and Torres Strait Islander peoples' continuing connection to land, place, waters and community. We pay our respects to their cultures, country and elders past present and emerging.



ALAA

AGENDA

1. Welcome
 - Attendance and apologies
 - Minutes of previous meeting
2. Chair's Report
3. 2021-2022 President's Report
3. Treasurer's Report
4. New Zealand Chair's Report
5. LER and JALAA Editors' Reports
6. Proposal to amend ALAA Constitution
7. Proposal to change Auditors
8. Call for nominations for ALAA Treasurer
9. 2022/23 membership fee
10. 2023 Conference
11. Other business



ALAA

Welcome, Wominjeka, Kia ora

- Attendance and apologies
- Minutes of previous meeting



ALAA

Chairs Report

Professor Natalie Skead



ALAA

Presidents Report Professor Bryan Horrigan



ALAA

Treasurers Report - Professor Jennifer McKay

2021/2022 Financial Summary

| | | |
|-------------------------------------|------------------------------|---------------------|
| 4-0000 | Income | |
| 4-1200 | Fee income | 40,486.00 |
| 4-1400 | Copyright Income | 246.57 |
| 4-1500 | Royalty Income LER | 473.83 |
| 4-2602 | Donations | 250.00 |
| | Total Income | 41,456.40 |
| | Gross Profit | 41,456.40 |
| 6-0000 | Expense | |
| 6-1300 | MYOB Charges | 742.00 |
| 6-1400 | Bank fees | 6.00 |
| 6-1450 | ALAA Secretariat | 6,639.44 |
| 6-1500 | Audit Fees | 3,465.00 |
| 6-3700 | G-suite fee | 101.64 |
| 6-3800 | Website | 246.51 |
| 6-5000 | Sub contractors | 3,877.47 |
| 6-6601 | ALAA Name Renewal | 88.00 |
| | Total Expense | 15,166.06 |
| | Operating Profit | 26,290.34 |
| 8-0000 | Other Income | |
| 8-1200 | Interest income | 290.83 |
| | Total Other Income | 290.83 |
| | Net Profit | 26,581.17 |
| Balances as at 07 July 20225 | | |
| | Business Transaction Account | \$61,023.55 |
| | Business Online Saver | \$32,540.69 |
| | Term Deposit | \$114,644.08 |
| TOTAL | | \$210,408.32 |



ALAA

Treasurers Report

2021/2022 Profit & Loss

| | | Total |
|-------------------------|-------------------------|------------------|
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| TOTAL NET PROFIT | | 26,581.17 |

2022/2023 Budget

| Item | Income | Expenditure |
|-----------------------|-----------------|-----------------|
| Membership Fees | \$30,000 | |
| Conference | \$0.00 | |
| Journals (Royalties) | \$2,000 | |
| Copyright Agency Fees | \$2,000 | |
| Interest | \$1,000 | |
| Administrator | | \$10,000 |
| Sundries | | \$4,000 |
| Audit Fees | | \$2,200 |
| JALAA | | \$3,750 |
| LER | | \$10,000 |
| Account keeping fees | | \$600 |
| Totals | \$34,010 | \$30,550 |
| TOTAL PROFIT | | \$4,010 |

Balances as at 07 July 2022

| | |
|------------------------------|---------------------|
| Business Transaction Account | \$61,023.55 |
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ALAA

New Zealand Executive Report

Dr Toni Collins



ALAA

LER Editor's Report – Dr Kate Galloway



smaller publication in 2021



healthy pipeline for 2022



current review of advisory board



ALAA

JALAA Editors Report – Dr Jonathan Barrett



11 articles + 1 reflection in 2020/21



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Changes to website in train: 2022 Call for Papers, preparation for application for DOAJ / Scopus accreditation



Developed research ethics guidelines for authors



ALAA

Proposal to amend ALAA Constitution

The ALAA General Executive proposes the following amendments to the ALAA Constitution:

1. Clause 5b amend to 'at least one other member'
2. Clause 7d replace 'two' with 'five'
3. Insert the following new clauses 4ba and 4bb
 1. *4ba A quorum for a meeting of the General Executive is 50% of the membership of the General Executive plus 1.*
 2. *4bb No business shall be transacted by the General Executive unless a quorum is present and if a quorum is not present, matters remaining on the agenda may, at the discretion of the Chairperson, be referred to a later meeting of the General Executive.*
4. Insert the following new clauses 5ba and 5bb
 1. 5ba A quorum for a meeting of the New Zealand Executive is 50% of the membership of the New Zealand Executive plus one.
 2. 5bb No business shall be transacted by the New Zealand Executive unless a quorum is present and if a quorum is not present, matters remaining on the agenda may, at the discretion of the Chairperson, be referred to a later meeting of the New Zealand Executive.
5. Designate clause 8 clause 8a.
6. Replace 'Twenty one' in clause 8a with 'Fourteen'
7. Insert new clauses 8b, 8c and 8d:
 1. 8b A quorum for an Annual General Meeting or a Special General Meeting is 50% of the membership of the General Executive plus two members of the Association who are not also members of the General Executive or New Zealand Executive.
 2. 8c No business shall be transacted at an Annual General Meeting or a Special General Meeting unless a quorum is present.
 3. 8d If a quorum is not present, matters remaining on the agenda may, at the discretion of the Chairperson, be referred to a later Special General Meeting convened for that purpose at the discretion of the Chairperson.



ALAA

Auditors

- ALAA's previous auditors, Mazars, tendered their resignation effective April 2022, before having completed the 2021 audited accounts.
- In the interim the Chair, Deputy Chair and Treasurer approved Moore Australia finalising the 2021 audit for tabling at the 2022 AGM
- The General Executive approved the appointment of Moore Australia as ALAA auditors at its meeting on 6 July 2022



ALAA

Memberships & Fees

- Institutional Members

- 2021/22 institutional membership grew to 31
- Reduced fee of \$1,000 was retained from 2020/21
- ALAA General Executive proposes this \$1,000 fee remain for the 2022/2023 membership year

- Individual Members

- 763 Individual Members:

551 Australia, New Zealand 124, 11 Fiji, USA 5, UK 3, Japan 3, French Polynesia 3, Switzerland 2, India 2, Malaysia 2, Hong Kong 2, Chile 1, Denmark 1, France 1, 1 Germany, Indonesia 1, Italy 1, Martinique 1, Norway 1, Pakistan 1, PNG 1



ALAA

2023 Conference

The 2023 ALAA Conference is to be hosted by the University of Canterbury, in Christchurch, New Zealand.

2023 Conference Committee Members:

- President
- Conference Secretary
- Conference Treasurer



ALAA

Other Business



ALAA

Thankyou, Yanga, Ngā mihi



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